Public Art Galleries – Completed Activities Listing

Organization Name: _____ Period: _____

Include **ALL** programming activities that occurred during your most recently completed **Fiscal Year**. If you had ongoing weekly or monthly events or programming, follow the examples listed below and only enter it once.

Date From (dd/mm/yyyy)	Date To (dd/mm/yyyy)	Name of Exhibition, Event, Tour, Workshop, or Class:	# of Artists Paid:	Total Artist Fees Paid:	Exhibition Hours	# of Attendees:	Gross Revenue:
		• Exhibitions presented, organized and/or curated • Education programming offered • Other events such as workshops and tours	• Artists paid for exhibiting • Artists paid other wages	• Artists fees • Workshop fees • Screening fees • Other	Number of hours for public access (see note)	Total attendance (estimate if necessary)	Include admission if applicable, registration fees, donations, other
15/11/2016	16/12/2016	*"My Greatest Exhibition"* Exhibition	10	$ 2,500.00	144	460	$ 0.00
30/11/2016	30/11/2016	*"MGH"* Exhibition – Gr. 3 school group tour	1	$ 90.00	2	22	$ 110.00
02/12/2016	02/12/2016	"MGH" Exhibition – Artist Talk	1	$ 150.00	1	53	$ 0.00
01/01/2016	02/12/2016	"My Life as an Artist" Weekly Film Screening – 52 weeks at 2 hours each	1	$ 200.00	104	26	$ 130.00
01/01/2016	02/12/2016	"Lunchtime Lecture Series" Monthly Series – 10 months at 1 hour each	1	$ 150.00	10	42	$ 0.00
		Total					

EXAMPLES

Note for Exhibition Hours: Only include the total number of hours the exhibition was open to the public for viewing. For example, if a show was open 7 hours per day for 12 days, you would record a total of 84 hours. A show that was open 6 hours per day for 102 days would be a total of 612 hours. For workshops, tours, etc. record the length of the activity.

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		Total					